



Inventory Addendum

Date: _____

Business Development Officer: _____

THIS SUPPLEMENT IS TO BE COMPLETED ONLY IF ADVANCES ON INVENTORY ARE BEING REQUESTED

COMPANY NAME: _____

INVENTORY COMPONENTS		Description of Each Component (below)
Raw Materials:	\$	
Work in Progress:	\$	
Finished Goods:	\$	
In Transit:	\$	
TOTAL	\$	

LOCATION(S) OF INVENTORY			
Address	\$ Amount	%	Type (Own, Lease, Public Warehouse) and Name

INVENTORY INFORMATION

Method of inventory costing: _____ Software Used: _____

An aging of inventory available?: Yes No How read? _____ Computerized, real-time perpetual system that updates daily? : Yes No

Frequency of physical count: _____ Date of last physical count: _____ Type of monthly report: _____

Any inventory on consignment: Yes No *If yes, what and where:* _____

Any warehousing agreements in place: Yes No *If yes, what and where:* _____

Method of disposal of slow-moving/obsolete inventory: _____

Any licenses, agreements or royalties related to inventory: _____

Any imported inventory: Yes No *If yes, what method:* Paid in Advance Letters of Credit Open Credit

Any inventory that requires off-site contracting: Yes No *If yes, where and amount:* _____

Any inventory perishable, or have a limited / short shelf life? Yes No *If yes, what:* _____

Any inventory: Contain customer-specific labels or markings Subject to license agreement *If yes to either, please explain:* _____

LIENS ON INVENTORY	
Secured Party	All or Part of Inventory

Has inventory ever been appraised: _____ By whom & when: _____

Is inventory seasonal: Yes No *If yes, please describe:* _____

Are there any buy-back agreements with vendor: _____

Amount of insurance on inventory: \$ _____ Insurer: _____ Exp Date of Policy: _____